



## AGENDA ITEM NO. 7

### HENLEAZE, STOKE BISHOP & WESTBURY- on -TRYM NEIGHBOURHOOD PARTNERSHIP

17<sup>th</sup> JUNE 2013

**Report of:** Democratic Services Officer

**Title:** Neighbourhood Partnership Annual Meeting Business

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#### RECOMMENDATION

1. To confirm the Neighbourhood Partnership membership;
2. To confirm the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework;
3. To notes the devolved budgets and influence on services;
4. To agree the meeting schedule including subgroups and forums;
5. To note the financial statement and expenditure from 2012-13;
6. To note the dates for updating the Neighbourhood Partnership action plan and communications plan.

#### Context

##### (1) Membership and Chairing Arrangements

Each Neighbourhood Partnership comprises -

(a) the councillors for each of the wards which make up the Partnership (who serve for their term of elected office);

(b) local resident representatives who are chosen by election;

(c) representatives of partner organisations and services.

The Membership of this partnership is -

### **Ward Councillors**

**Henleaze** - Clare Campion-Smith, Glenise Morgan

**Stoke Bishop** - Peter Abraham, John Goulandris

**Westbury - on - Trym** - Geoff Gollop, Alastair Watson

### **Neighbourhood Partnership Ward Members**

**Henleaze** - Valerie Bishop, Maggie Clark (to be confirmed at this NP), Simon Tomlinson, 1 Vacancy

**Stoke Bishop** - Gay Huggins, Wendy Hull, Alan Preece, 1 Vacancy

**Westbury - on - Trym** - Alan Aburrow, Sue Boyd, David Mayer, 1 Vacancy

### **Representatives of partner organisations :**

Mark Runacres - Avon & Somerset police representative

Jenny Hodges - equality representative

Jackie Longworth - equality representative

### **(2) Terms of Reference**

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the Neighbourhood Partnership review (see agenda item 9). The current Neighbourhood Committee and Neighbourhood Partnership terms of reference are available on request.

2.2 The financial operating framework for the Neighbourhood Committee remains the same as 2012-13, and is available on request.

### **(3) Devolved powers**

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure of well-being budget;
- b) Expenditure of budget for environment projects;
- c) Highways maintenance (i.e. road surface dressing/renewal and footway reconstruction/resurfacing);
- d) Minor traffic schemes;
- e) Decisions relating to council-owned community centres and buildings;
- f) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

#### **(4) Budget and financial operating framework**

Details of this Partnership's overall budget are set out below. During the year, council officers who present reports on spending proposals, will include budget details in their papers and explain how any agreed spend impacts on the overall money available.

<b>Wellbeing Grants</b>	£38,324.75
<b>Bristol Clean and Green</b>	£1,631.20
<b>Local Traffic Schemes</b>	£40,891.99 (£25,714 allocation will be carried forward to 2014/15)
<b>Carriageway Surface Dressing</b>	£19,251.00
<b>Footway Resurfacing</b>	Awaiting budget update
<b>Narrow Estate Roads</b>	£0
<b>Communications</b>	£1,000
<b>Section 106</b>	£247,834.85
<b>Section 106 Additional Unconfirmed</b>	0
<b>Total</b>	<b>£348, 933.79</b> (pending update)

#### **(5) Appointments to sub-groups and other bodies**

##### **(a) Grants Panel**

The purpose of this Panel is to appraise Grant applications and make recommendations to the Neighbourhood Committee The Membership currently comprises 2 Ward representatives per ward and 1 other nominated resident from each ward – the Area Coordinator Chairs this meeting.

##### **(b) Environmental Working Group**

The Purpose of this group is to influence issues regarding the environment, such as prioritising parks investment, clean and green activities and street cleansing. There is currently no terms of reference for this group and is made up of a mixture of Ward representatives and other interested residents.

##### **(c) Working Group for Older People**

The role of this group has been to research the need of the older population and influence the development of projects aimed at addressing these needs. The group also co-ordinates trips out for older people. This group has its own bank account and has a management committee made up of elected representatives. The group also has membership of other interested residents who help out and take part.

##### **(d) Communications Working Group**

This group aims to actively improve and encourage public: knowledge of; support for; and involvement in: the NP's purpose, structure and activities throughout the NP3 area. The Membership includes at least one Ward

representative from each of the 3 wards plus other interested residents – the focus on membership is proactive people who are willing to actively deliver – NB it is the responsibility of all Ward representatives to contribute towards communicating the work of the Neighbourhood Partnership.

#### **(e) Transport Working Group**

This group works with relevant officers and consults with the wider population to influence the shape of the devolved Minor Traffic Schemes, Carriageway and Footway Resurfacing Schemes and other transport issues. Membership includes at least one Ward representative from each of the 3 wards plus other interested residents.

#### **(f) Young People Working Group**

The NP has struggled to develop this work. Further work will be undertaken in the coming year to develop the project.

It is recommended that these bodies be re-established for 2013/14 and the Partnership is asked to confirm membership.

### **(6) Dates and times of Partnership meetings for 2013/14**

The Partnership is asked to confirm the following dates and times for formal meetings of the Partnership (including the councillor committee) for the remainder of 2013/14 as follows;

26 September 2013 @ 7pm  
2 December 2013 @ 7pm  
24 February 2014 @ 7pm

### **(7) Equalities Impact Assessment**

1. A full equality impact assessment was completed with the original “Devolution to Neighbourhoods” report that went to Cabinet on 1<sup>st</sup> October 2009.

2. When councillors decide how the devolved funding is spent they should have due regard to the public sector equality duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

•Disability, Sexual orientation, Age, Gender reassignment, Religion and belief; Sex, Race, Pregnancy and maternity. It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

**Legal and resource implications:** None

**Appendix:**

None

**Background Papers - None**